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# Guidelines for Submission to the GEMC journal

“GEMC journal” is a scholarly journal published as part of the activities of Tohoku University’s Global COE Program, “Gender Equality and Multicultural Conviviality in the Age of Globalization” (for further details please visit our homepage at <http://www.law.tohoku.ac.jp/gcoe/>). The journal consists of two parts, “invitational papers” and “submitted papers”. Invitational papers are requested by Editorial Committee for publication and subject to a review process and are either based on presentations given at occasions either sponsored or co-hosted by the GCOE which the Editorial Committee considers as appropriate for publishing in the GEMC journal, or articles which correspond with the aims of the Journal designated by the Editorial Committee in accordance with the purpose of the GCOE program. The contents of submitted papers should be related to the GCOE’s theme and purpose. Papers are welcomed from scholars of all disciplines. All submitted papers will be subject to an anonymous review procedure and will be evaluated based on their academic quality and value. The following are the instructions to authors who wish to submit their manuscripts to our journal:

## I. Editorial Policy

1. The journal welcomes individual submissions of unsolicited manuscripts. All submissions should be accompanied by a letter of recommendation from at least one professor or one associate professor of the institution which the author belongs and at least one professor or one associate professor of an outside institution(s). As an exception, the journal accepts submissions accompanied by a letter of recommendation provided by a GCOE program member.
2. The journal only publishes articles that will contribute to scholarly study in accordance with the GCOE’s mission.
3. The Editorial Board decides whether the papers submitted to the journal are to be accepted or rejected for publication based on the evaluation provided by the Referee Board appointed by the Editorial Board. The Editorial Board may also request the author whose paper is considered for publication to present the paper’s contents at an event sponsored or co-hosted by the

GCOE.

4. The Referee Board selects reviewers with expertise in fields relevant of submitted manuscripts if required. The Referee Board requests the reviewers to evaluate the manuscripts before announcing the final decision based on the evaluation provided by the reviewers. The decision will be communicated to the author in person by the Editorial Board swiftly after the decision has been made. The Editorial Board may request authors to revise their manuscript before publication. The reviewers of each article are anonymous to the author and appointed by the Referee Board and the Editor-in-Chief.
5. Authors objecting to the review result may submit a written objection to the Editorial Board during a period of time specified by the Editorial Board. The Editor-in-Chief should promptly call for an Editorial Board meeting to discuss the objections. Whether a paper will be reconsidered for publication depends on the decision of the Editorial Board meeting.

## II. Article Submission

1. The journal accepts only articles written in either Japanese or English. Submission of articles written in languages other than Japanese or English requires a special decision by the Editorial Board.
2. Articles prepared for submission should either be written in MS Word format or Ichitaro Word Soft Data format. The maximum length of articles including references, footnotes, illustrations, tables and headings should be 15,000 words. Please note that the number of characters per page for the main text body is 2,256 (24 letters x 47 lines x double column layout) and for headings 768.
3. Authors are requested to use English one byte characters instead of Chinese numerals to indicate more than double figures given the journal’s double column layout. This rule applies to manuscripts written in English and Japanese.
4. We request authors to attach tables included in the manuscript in the form of a MS Excel file or to provide links showing the original data.

5. All articles should include the manuscript's title and the author(s) name written in the same language as the articles are written. Articles written in Japanese should be accompanied by a separate file which includes the articles title and the author(s) name written in English.
6. Authors should compile the main body of the manuscript beginning with an "I. Introduction" followed by a "subheading level 1." and eventually an additional "subheading level (1)".
7. For including footnotes authors should employ the relevant functions of the word-processing software and these should be included at the right shoulder of the relevant words before punctuation. Footnotes should be collected at the end of the manuscript in numerical order in form of endnotes.
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9. Authors are requested to pay particular attention to the accuracy and correct presentation of references cited in the articles. References cited in the text should provide the author's name and year of publication (Bull, 1977), as well as specific page numbers after a direct quotation. In-text references should be in chronological order with a reference list included at the end of the text. Examples:  
  
**Book:** Slaughter, Anne-Marie (2004) *A New World Order*, Princeton: Princeton University Press.  
**Edited Book:** Evans, Peter B., Dietrich Rueschemeyer and Theda Skocpol (eds.) (1985) *Bringing the State Back In*, Cambridge: Cambridge University Press.  
**Book Chapter:** Finnemore, Martha (2008) "Paradoxes in Humanitarian Intervention," in Price, Richard M. (ed.) *Moral Limit and Possibility in World Politics*, Cambridge: Cambridge University Press.  
**Article:** Sunstein, Case R. (1989) "Interpreting Statutes in the Regulatory State," in *Harvard Law Review*, 103(2), pp. 405-508.

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